

EXPRESSION OF INTEREST (EOI) FOR ALUMINIUM PARTITION WORK
AT NATIONAL INSTITUTE OF MENTAL HEALTH REHABILITATION
(NIMHR), SEHORE (MP)

F. No. NIMHR/RFP/Partition work/2022-23



राष्ट्रीयमानसिकस्वास्थ्यपुनर्वाससंस्थान – सीहोर

National Institute of Mental Health Rehabilitation, Sehore

दिव्यांगजनसशक्तिकरणविभाग, सामाजिकन्यायऔरअधिकारितामंत्रालय, भारतसरकार

Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice & Empowerment, Govt. of India

पुरानाजिलापंचायतभवन, लूनीयाचौराहा, मंडीरोड, सीहोर, मध्यप्रदेश – 466001

Old District Panchayat Bhawan, LuniyaChauraha, Mandi road, Sehore, Madhya Pradesh-466001

वेबसाइट/Website: <https://nimhr.ac.in>, फोन /Phone: 0756-2223960,

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EXPRESSION OF INTEREST (EOI)

1. Last date & time for issue of EOI documents : Upto 7 days from the date of uploading of EOI in public domain (till 1.00 PM).
2. Last date & time for submission of filled in EOI documents : Upto 7 days from the date of uploading of EOI in public domain (till 5.00 PM).

Sealed EOI are invited from the reputed Supplier/ Manufacturer/Individual having experience in Aluminium Partition Work.

NIMHR reserves the right to accept or reject any or all EOI either in whole or in part, without assigning any reason for doing so.

Deputy Registrar.

General Instructions and Terms & Conditions :-

1. Any EOI received after the scheduled time or incomplete in any manner will not be accepted.
2. The bidder (supplier / manufacturer) is expected to examine all instructions, terms & conditions, specifications in the EOI form. Failure to furnish information required in every respect will be the Bidders risk and may result into rejection of the bid.

3. Amendment of Bidding Documents

At any time prior to the submission of the bids, the Purchaser may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective Bidder, may modify the Bidding Documents by amendments.

The amendment will be notified in writing or by telephone to all prospective Bidders who have received the EOI documents.

4. Signing of Bid

The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to Contract.

5. Submission of Bid

(a) The EOI will be required to submit the EOI in two bid system in two separate envelopes as mentioned below:

Envelope No. 1 super-scribed as “Technical Bid” should contain an introductory letter of contractor along with copies of documents as evidences for the past experience. The supplier / manufacturer have to fill up Annexure “A” with his signature along with all supporting documents.

Envelope No. II super-scribed as EOI for Financial Bid and should contain the EOI form duly signed in each page by contractor/authorized signatory along with priced bid. The supplier / manufacturer has to fill up Annexure “C”.

Both Envelope I & II should be placed in large envelope which should be super-scribed as “**EOI for Aluminium Partition Work**” and addressed to Director, NIMHR, Old Zilla Panchayat, Luniya Chauraha, Sehore- 466001 (MP)

6. If the envelope is not sealed and marked, the Purchaser will assume no responsibility for the bid’s misplacement or premature opening.
7. **Deadline for submission of Bids**
Bids must be received by the Purchaser at the address specified under commercial bid not later than 7 days from the date of uploading of EOI in public domain. (till 05.00 PM)
8. The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the Bidding Documents in accordance with clause 3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

9. Contacting the Purchaser

No bidder shall contact the purchaser on any matter relating to its bids, from the time of bid opening to the time the contract is awarded.

10. Evaluation of Bid

(i) The large envelope (containing separate envelope I) will be opened first in the presence of the bidders on the last date of submission of bid at 04.00 PM, and financial bid will be opened at 04.30 PM.

(ii) Those tenderers who have not enclosed Technical Bid documents & not submitted. In such cases their Envelope II which contains the financial bid will not be considered.

(iii) The bidders will be pre-qualified in technical bid, who fulfills the following criteria:

- Valid GSTIN no.
- Valid PAN no.
- Valid Bank Account No.
- IFSC Code:

(iv) The contract will be awarded to the L1 bidder in financial bid.

(v) If the price quoted by two or more supplier/ manufacturer are same then the bid will be finalized on the basis of past experience of the organization. However the decision of Centre Head will be final & binding on all the bidders.

11. The completion period should be strictly adhered failing which NIMHR reserves the right to cancel the order without assigning any reasons whatsoever.

12. Payment

100% of the Contract Price for completion of work shall be paid within 15 days of completion of work and submission of claim supported by the Acceptance Certificate issued by Purchaser.

13. NIMHR reserves the right to reject any or all EOI in full or part thereof without assigning any reason.

14. The Director, NIMHR is the final authority and his decision will be final and binding on the supplier for any disputes.

15. All legal disputes will have the jurisdiction of Sehore City only.

Annexure: A

NIMHR- Sehore
Expression of Interest (EOI) for Aluminium Partition
Supplier/Proprietor/Manufacturer Details for Technical Evaluation:

Sl. No.	Particulars	
1	Type of the Organization (Public Sector /Limited/Private limited/Partnership/ Proprietary /Society/Any other.)	
2	Name of the Supplier/Manufacturer/Individual	
3	Address	
4	Contact Person	
5	Telephone/Fax/Mobile No.	
6	E- mail	
7	Month and year of establishment	
8	Name of Proprietor/Partner/Director	
9	Experience of last three years (Attach proof)	
10	Mandatory documents :	
	A) GSTIN No.	
	B) PAN No	
	C) Bank Account Details	

Note: Attach extra sheet if required.

Annexure: B

Specification of Aluminium Partition Work

Aluminium Partition Work With Door Section-2.5 X1.5

Thickness-1.2mm or 1.5mm

Powder Coating or Color Anodise-12mm Particle Board

Glass-5mm

Annexure: C

FINANCIAL / PRICE BID

Sl. No.	Item Description	Rate Per Sqft (In Rs.)
1	Powder Coated or Colour Anodise Aluminium Partition(Glass, Aluminium, Ply, Door with Floor Machine)	
2	Powder Coated or Colour Anodise Aluminium Partition(Without Glass & Door)	
3	Without Powder Coated or Colour Anodize Aluminium Partition (Glass, Aluminium, Ply, Door with Floor Machine)	
4	Without Powder Coated Aluminium Partition (Without Glass & Door)	
5	Dismantling and Refitting of Aluminium Partition (Glass, Aluminium, Ply, Door with Floor Machine)	
6	Dismantling and Refitting of Aluminium Partition (Only Aluminium, Ply or Door)	

Terms & conditions:

1. Taxes:
2. Transportation Charges:
3. Payment terms:
4. Completion period:

Place:

Date:

Signature of Proprietor/Partner/Director

Office Seal