

Unique Identification Authority of India
 4th Floor, Bangla Sahib Road, Behind Kali Mandir
 Gole Market, New Delhi-110001

Vacancy circular for filling up the various post on deputation (Foreign Service terms basis) in Unique Identification Authority of India, Head Office, New Delhi

Unique Identification Authority of India, invites applications on deputation (foreign service terms basis) for **02 post of Section Officers, 04 post of Technical Officers, 02 post of Assistant Account Officers, 02 post of Private Secretaries, 03 post of Assistant Section Officers, 01 post of Junior Translation Officer, 03 post of Accountants and 01 post of Hindi Typist** at Unique Identification Authority of India, Head Office, New Delhi.

The application may be furnished in the prescribed proforma and forwarded to **Director (HR), Unique Identification Authority of India, 4th Floor, Bangla Sahib Marg, Behind Kali Mandir, Gole Market, New Delhi - 110001.** The last date for receipt of applications complete in all respect is **19.8.2024.**

Further details, including the terms and conditions of deputation and application procedure, are available on the Authority's website at https://uidai.gov.in/images/VC_19_2024.pdf.

Director (HR)

Now Aadhaar Enrollment & Updation Facilities can also be availed at Aadhaar Seva Kendra (ASK). To locate one near you, visit UIDAI.GOV.IN or Call 1947

CBC 54103/11/0029/2425

EN 15/92

National Institute of Mental Health Rehabilitation, Sehore
 Department of Empowerment of Persons with Disabilities (Divyangjan)
 Ministry of Social Justice & Empowerment, Govt. of India
 Website: <https://nimhr.ac.in>, Phone : 07562-223960
 Email: nimhrsehore@gmail.com

Recruitment Notice No. 02/2024

National Institute of Mental Health Rehabilitation, Sehore invites applications from eligible candidates for the following posts for Cross Disabilities Early Intervention Center (CDEIC) to be filled on purely contractual basis:

S. No.	Name of Posts	No. of Posts	Consolidated Remuneration per month
01.	Clinical/Rehabilitation Psychologist	01	Rs. 40,000/-
02.	Occupational Therapist	01	Rs. 35,000/-
03.	Audiologist and Speech Language Pathologist (ASLP)	01	Rs. 35,000/-
04.	Special Educator (ID)	01	Rs. 35,000/-
05.	Special Educator (LD)	01	Rs. 35,000/-
06.	Physiotherapist	01	Rs. 35,000/-
07.	Nurse	01	Rs. 30,000/-
08.	Trained Caregiver	03	Rs. 20,000/-

The complete details regarding educational qualifications, experience, etc. for above posts, terms and conditions and download application form, please visit Institute's website: <https://nimhr.ac.in>. The last date of application shall be **45 days of publication of this recruitment notice in Employment News Paper.** Any modifications/corrigendum in the above notification will be given in Institute's website only.

CBC 38122/11/0004/2425

EN 15/91

Continued from page 21

35. No correspondence will be entertained from candidates not shortlisted/ not selected.
36. All disputes/ cases related to this recruitment process are subject to jurisdiction of courts of Delhi only.
- Steps for Applying:**
37. Candidates are required to pay a non-refundable fee of ₹500/- (Five Hundred only). Candidates belonging to Scheduled Castes, Scheduled Tribes, PwBD and Ex-servicemen are exempted from payment of this application fee.
38. While applying for a post, the candidate should ensure that he/she fulfils the prescribed eligibility criteria on the cut-off date/s and that the particulars furnished are correct in all respects. If at any stage of recruitment or thereafter it is detected that a candidate has furnished any incorrect/ incomplete information or has suppressed any material fact (s) to be considered as eligible, his/her candidature will stand automatically cancelled. If any shortcoming (s) is/are detected after his/ her assumption of charge, his/her service is liable to be terminated without any notice.
39. If any document/certificate is issued in a language other than Hindi/English, candidates are required to submit a certified translation of the same in Hindi/ English along with the application and also at the time of Interview.
40. Candidates who want to avail relaxations available to SC/OBC- NCL/ PwBD / Ex-servicemen/EWS are required to furnish Valid Caste/ Category Certificate in the prescribed format issued by the Authority as per Gol guidelines (in case of SC/ OBC- NCL/EWS).
41. Validity of such certificate shall be the responsibility of the candidate at the time of application and also its verification as and when required.
42. Persons with Benchmark disability of not less than 40% as per Government of India guidelines shall only be eligible for the benefit of PwBD.
43. Eligible and interested candidates should visit the 'Careers' tab on the RECPDCL website and click on the relevant opening. A candidate can apply for one post only.
44. Register on the portal using email id and mobile number.
45. Login to the portal using registered email id/ mobile number and click on "Apply" to start application for the desired post.
46. Fill the online application form with relevant details.
47. Self-attested scanned copies of following documents should be attached (File type should be .jpg/.png/.pdf and should not exceed 500 KB) at the time of filling the application in the separate space provided in the application portal:
 - a) Proof of Date of Birth (Tenth Class Certificate/ Birth Certificate)
 - b) Caste certificate/ relevant document for claiming Reservation/ Relaxation/ Concessions issued by the Prescribed Authority as per Gol guidelines (in case of SC/ ST/OBC-NCL/ Ex-servicemen/EWS)
 - c) Disability Certificate – issued by the Prescribed Authority as per Gol guidelines clearly indicating type of disability, % of disability etc.
 - d) Documents related to Essential Qualification (Pass certificate & Mark sheets showing class/ division/ CGPA/ percentage, mode, duration along with specialization) *. If Class/ Division and percentage is not indicated in the Certificate or Mark sheet, the applicant shall submit the conversion formula for deriving CGPA to percentage equivalence from the concerned University/Institution, failing which the application is liable to be rejected.
 - e) Documents related to Other Qualifications (Pass Certificate and Mark sheets) *
 - f) Documents related to experience such as: (present as well as all previous employment/s) starting from current employment in descending order*
 - > Appointment order/joining order
 - > Experience Certificate: Proof of experience indicating post held, period of service (Relieving order/ Service Certificate- which clearly defines the joining date and relieving date (in case of experience with more than one organization), pay scale/ emoluments & area of experience (In respect of PSU/ Govt. employees indicating revised as well as pre-revised pay scales with period details)

- > Relevance of experience need to be certified by the employer(s) to be considered authentic; self-declaration of nature of experience will not be considered without documentary proof
 - > Latest Pay Slip
 - > Pay Certificate from concerned organization (Govt./ Public/ Private sector) in support of experience in relevant pay scale/ emoluments. Documentary evidence for annual CTC such as Form 16, pay slips for last 12 months, certificate from employer etc. (in case of candidates from private sector)
 - > Last Promotion order, if applicable
 - > Orders of the company where the applicant is working indicating executive grades & pay structure of the organization & hierarchy for relevant experience
 - > Documentary proof in support of Annual Turnover (status (on stock exchange) in case of candidates working in listed companies)
 - > Specific evidence showing relevant experience in the form of orders/ office memorandums/ transfer orders/ work allocation orders/ experience certificate etc
 - g) Certificate proving candidature under the category of J&K domicile, issued by the Competent Authority or any other category for which relaxation is admissible as per the advertisement.
 - h) A recent passport size colour photograph
 - i) Signature of candidate
48. Candidate should compulsorily upload self-attested scanned copies of above-mentioned documents in separate space given in the online application form. Further, candidates are requested to ensure the legibility of the documents before uploading. Poor quality/legibility of documents shall be rejected.
- *All requisite documents pertaining to each educational qualification and each employment/ experience should be merged into a single file. File type should be .jpg/.png/.pdf and should not exceed 500 KB.**
49. Submit the online application after filling in all details and making online payment of fee (fee mandatory for candidates belonging to Unreserved, OBC-NCL & EWS category). Fee shall not be accepted in any other mode. **The Online Application shall be deemed to be submitted only upon receipt of Application Fee (if applicable). The Applicant should save the application number for future reference.**
 50. All the details given in the online application will be treated as final and no changes will be entertained later.
 51. Incomplete applications / applications without supporting documents, application fees (if applicable) will be rejected.
 52. **Candidates are NOT required to submit hard copy of application form at this stage.** However, in case RECPDCL asks for any document for further verification of eligibility and the same is required to be sent by post/ mail, then RECPDCL will not be responsible for any postal delay or loss of the same in transit.
- Important Dates:**
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| a) | Commencement of Online Application | 26.06.2024 |
| b) | Last date for submission of Online Application | 25.07.2024 |
- This advertisement is exclusively for recruitment in REC Power Development and Consultancy Limited (RECPDCL) and the selected candidates shall be on the rolls of RECPDCL. REC shall not have any legal obligation in the future.**

22/43